APPROVED MINUTES

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
November 5th, 2026, 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors: Daniel Mohr, John Zgura; Manager Edward Carter, Solicitor Marc Fisher, Secretary Treasurer Kimberly Mory, Office Assistant / Assistant Zoning Officer Gregory Churchill

Meeting Called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name and address for the record and address the Board of Supervisors.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

Approval of October 15th, 2026, Budget Workshop and regular meeting minutes and October 21st, 2026, Budget Workshop Minutes.

MOTION: Supervisor Mohr made a motion to approve the October 15th, 2026, Budget Workshop and regular meeting minutes and October 21st, 2026, Budget Workshop Minutes. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:
PLGIT XXXX7209 - Check No's. **2271 to 2310** in the amount of **$71,940.77**

FIRE HYDRANT FUND:
PLGIT XXXX7154 - Check No. **1027** in the amount of **$3,471.82**

STREET LIGHT FUND:
PLGIT XXXX7125 - Check No. **1437** in the amount of **$481.23**

FIRE SERVICE FUND:
PLGIT XXXX7167 - Check No. **1005** in the amount of **$14,427.77**

ACKNOWLEDGEMENT OF BANK TRANSFER:
Transfer No's. 2026-072

MOTION: Supervisor Zgura made a motion to pay the bills and acknowledge the bank transfers as read. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: No Report

OLD BUSINESS: None

NEW BUSINESS:

1. Approval of Wire Transfer to Rosenbauer for Western District Pumper Tanker

Manager Carter read the prepared Memo:

> *Western District Fire Company will be taking delivery of their new Pumper/Tanker next week, The Fire Company would like the Township to pay the amount of $486,023.41*
>
> *A Motion to approve a wire transfer of $486,023.41 from New Tripoli Bank account ending in 5991 to Rosenbauer Minnesota as a payment for Western District Pumper/Tanker, as noted in Invoice # 90500-2 with a $20 wire transfer fee to be paid. With the remainder of the invoice to be paid by Upper Milford Township from the state 2% loan that was received from them.*

Supervisor Zgura asked if that was the amount agreed in Resolution 2026-031. Manager Carter answered it came in less than the approved amount.

MOTION: Supervisor Mohr made a motion to approve the wire transfer as stated in Manager Carter's memo. Supervisor Zgura seconded the motion.

Public comment was made by Colt Hershinger of St Peters Rd – Colt asked what the difference of price was from the original approved amount? Manager Carter and Solicitor Fisher stated about $33,000.00.

All were in favor, motion carried.

2. Approval of Joint Municipal Salt Bid

Manager Carter read the prepared memo:

> *Over the past two winters we have had problems with salt deliverers when the demand for road salt is high, and the suppliers are getting low on their stockpile.*
>
> *To make sure that the Township has an adequate supply of road salt I have joined in on the Lehigh County Consortium joint salt bid. The Salt Bid was advertised by South Whitehall Township; the lowest bidder was Eastern Salt Company at $87.90 per ton.*
>
> *I would like the Board to approve the Township part of the joint salt bid for 200 tons from Eastern Salt Company at a per ton price of $87.90.*

Supervisor Zgura asked what our primary salt price is. Manager Carter explained we use Costars, priced at $85 per ton. Costars would be used first; Eastern Salt Company would be used as a backup if we are low on our allotment or supply is not coming in. There is no minimum order.

MOTION: Supervisor Zgura made a motion to accept the joint salt bid for Eastern Salt Company for $87.90 per ton. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

3. Approval to advertise 2027 Tentative Budget

Manager Carter explained before the Board is the 2027 Tentative Budget, the changes requested at the last Budget Workshop meeting are reflected. If the Board chooses there needs to be a motion to advertise the 2027 Tentative Budget for public review.

MOTION: Supervisor Zgura made a motion to advertise the 2027 Tentative Budget. Supervisor Mohr seconded the motion.

Supervisor Zgura commented that Supervisor Ashbrook did approve the budget. He mentioned there were two budget workshop meetings, with only two attendees.

All were in favor, motion carried.

4. Discussion about John Deere 5100M Roadside mower repairs

Manager Carter read the prepared memo:

> *The 2017 John Deere 5100M used for mowing along the sides of the roads and is equipped with a Tiger Wildkat side shift 75-inch flail head mower was purchased for $106,655.80 in 2017 new.*
>
> *The tractor started to give us problems; once it warmed up, warning lights would come on and the tractor itself would not move forward or backwards. Lee Marks consulted with Deere Country, and they said it would be best for us to bring the tractor into them to diagnose what is going on with the tractor. After running some tests, it was determined that the tractor was losing pressure in the rear, but in order to find out what was going on in the inside of the rear axle, the rear axle had to be split open. In order to do that, the cab and mower had to be removed from the tractor to complete the diagnostics.*
>
> *Once the rear was disassembled, Deere Country found that one the bearing for the axle had broken and was spinning in the center housing of the rear and caused metal fragments to enter the hydraulic system of the tractor causing the pressure loss. They also found that the differential had also been damaged. (please see pictures attached)*
>
> *We have received a service estimate to fix it with the diagnostic fee included in the amount of $32,670.44. After seeing the price to fix, we asked about other options. Trading in the tractor as is; we were given a price of $6,000. Fixing it and then trading it in on a new one we were given an estimate of $24,000 to $34,000. The amount given to replace the tractor and mower was $256,009.62.*

Supervisor Zgura asked for clarification, there was a short discussion on the options and pricing. Manager Carter mentioned the recommendation from Lee Marks is to spend the money to fix the equipment, run it and hope it does not happen again. If it happens again, we would know what the problem is, and try to sell as is rather than fixing again. Supervisor Zgura mentioned it is only 10 years only. Both Supervisor Mohr and Zgura agreed it would be best to fix the equipment.

MOTION: Supervisor Mohr made a motion to spend the estimate of $32,670.44 to fix the John Deere 5100M Roadside Mower. Supervisor Zgura seconded the motion.

Public Comment was made by Colt Hershinger of St Peters Rd – Colt asked if the question was raised if this is a known problem with these tractors? Manager Carter explained they do not make this brand of tractor any longer. Colt asked if there are upgraded parts that might take care of the problem? Manager Carter answered the bearing failed which is odd because it is in an oil bath constantly. Supervisor Zgura continued; it is in the rear, and with the mower being on one side there is a lot of weight unevenly distributed. Manager Carter explained that Lee Marks mentioned the mower is too big for the machine, and the mower head itself is bigger than we need. With the cost of a new one the best option would be to fix what we have.

All were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: None

PLANNING COMMISSION – OLD BUSINESS: None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS:

Supervisor Zgura asked if there were any updates regarding the Jasper Ridge NPDS permit. Manager Carter explained the last update received; when trying to get an updated permit, the state said no, they had to get a full renewal. When they met with Lehigh County Conservation District (LCCD) for a preapplication meeting, it was suggested that along with the new permit, they also include all the as-built information to make closing out the permit easier.

CORRESPONDENCE:

1. Old Zionsville UCC Letter – Request for Fire Police

Supervisor Zgura read the letter received from Cheryl Martucci:

> *Old Zionsville United Church of Christ requests the presence of the Fire Police, for safety reasons, on Christmas Eve, December 24, 2026, from 2:30 to 4:30 p.m. for our afternoon Christmas Eve Service which begins at 3:00 p.m. and also from*
> *6: 15 to 8:30 p.m. for our annual evening Christmas Eve Candlelight Service which begins at 7:00 p.m.*
> *We have been directed to request permission for Vera Cruz Fire Company to provide service.*

MOTION: Supervisor Zgura made a motion to grant the request for Fire Police if they are willing and able to help the United Church of Christ as stated in the letter received. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

OTHER ISSUES: None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: No Report

Emergency Services Call Report: No Report

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager: No Report

Supervisors:

John D. Zgura – Supervisor Zgura reported that there were two budget meetings other than the regular Board meetings. There were not a whole lot of people there, he expected there to be more residents concerned about the taxes. The budget is balanced.

Daniel J. Mohr – Supervisor Mohr asked if the Township has taken ownership of the roads at Twin Run? Manager Carter and Supervisor Zgura answered no. Supervisor Mohr asked if there would be parking on one side? Manager Carter answered yes. He mentioned concern from the Vera Cruz Fire Company depending on where they were to park the fire truck they wouldn't be able to open the doors. Supervisor Zgura mentioned until we take the roads over we cannot enforce anything. Supervisor Mohr hopes everyone has a happy Thanksgiving.

Angela Ashbrook – Supervisor Ashbrook was not present for the meeting.

ADJOURNMENT: Meeting was adjourned at 7:20 pm.

EXECUTIVE SESSION: – Not Needed.

_____ **11/19/2026**

Chair, Angela Ashbrook **Date**

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Secretary, Kimberly Mory